

## **FIT COORDINATOR / PRODUCT FASHION SPECIALIST**

**NET-A-PORTER is an established global Internet retailer of cutting edge luxury fashion labels, relied upon for its exceptional quality of service and eye for the next big thing.**

**With an expanding domestic and global market, and revenues increasing month on month, critical strategic change is on the agenda, in order for us to achieve the objective of dominating our sector as a truly successful force in online retail.**

**As such, we are seeking a Fit Coordinator / Product Fashion Specialist to join the Fashion Advisor Team to coordinate all aspects of the weekly fitting process for new uploads on NETA-PORTER as an integral part of ensuring our customers enjoy the best shopping experience, the latest trends and best designs –where ever they are!**

**“The first etailer to hammer out pacts with Chloe, Pucci and Marni to sell their goods in cyberspace” WWD**

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### **Responsibilities**

- Liaise with Distribution regarding availability of stock, including last minute additions and changes to uploads
- Ensure all assigned new styles to an upload are tried for fit and size
- Schedule specific times with fashion advisors when support required to try stock
- View the garment through the customer’s eyes, paying acute attention to detail at all times and taking note of relevant information.
- Add relevant notes to Fulcrum to ensure accurate information is communicated on the website, using the Size & Fit tab style guidelines
- Check the staging server for consistency after entering fit information
- Arrange upload viewing time with FA team to view all new stock before upload is live, & highlight specific features / details / fit information relevant to the team
- Communicate specific features / details / fit information to Personal Shopping / Product Editorial / Retail and USFA team
- Proactively identify and advise retail co-ordinators of any potential fit issues with a garment spotted during the process that might drive high returns
- Review actual fit & information displayed of items with high returns / low sell through
- Work with the Outnet Service Team to identify products that require fitting and ensure they have not already been tried by NAP
- Maintain competitor awareness to ensure our product page information is always a step ahead of our competition, and initiate ideas for improvement

- In addition to the above, you will at times be required to support the fashion advisors to answer customer enquiries and close sales

### **Essential Skills & Requirements**

- Excellent communication skills are essential to this role, specifically in regard to building internal relationships within the business.
- Must have high standard of written skills – articulate, with good spelling and grammar.
- Numerate with strong computer literacy, particularly in Excel and Outlook.
- Illustrate extensive knowledge of the current trends and fashions within women's wear plus an understanding of luxury consumer shopping habits.
- Demonstrate a pro-active approach to sales and show use of initiative/ideas to constantly improve the customer experience.
- Ability to work hard and play hard, as part of a growing team.
- Excellent eye for detail and organisational skills, with exceptional multi-tasking ability.
- Proven ability to work to stringent deadlines.
- Must have the confidence to contribute ideas to the working processes at net-a-porter.com – even those outside your day-to-day remit.

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**Location:** Mahwah, NJ

### **How to Apply**

Please send us an updated CV/Resume (including examples of relevant previous work) and a cover letter explaining why you feel you are suited to NET-A-PORTER and this role. These should be emailed to [jobs@net-a-porter.com](mailto:jobs@net-a-porter.com)

**EOE M/F/D/V. Qualified females and minorities are encouraged to apply**

**NO RECRUITMENT AGENCIES PLEASE**